

# **CARPENTERS LOCAL UNION # 7 0**

## **LOCAL UNION # 70 BYLAWS**

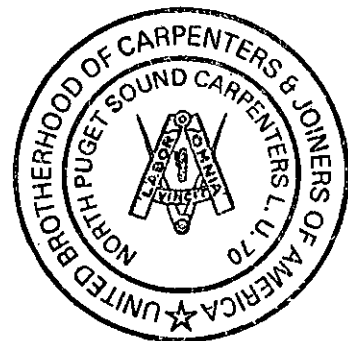
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# LOCAL UNION 70 BYLAWS

## **PREAMBLE**

Our aim will be to promote and protect the interest of our membership, to elevate the moral, intellectual and social conditions of all working men and women, to assist each other in sickness and distress.

To encourage apprenticeship and a higher standard of skill, to cultivate a feeling of friendship, and to assist each other to secure employment.

To aid and assist all organizations to uphold the dignity of labor and resist oppression by honorable means.

To hold it as a sacred principle, that union members, above all others, should set a good example as good and faithful workers, performing their duties to their employer with honor to themselves and to their organization.

We resent the principle of open shop association, and will continually strive for the enactment of legislation which will enable us to achieve our objectives.

Realizing that a blow at one organization is a blow to all, therefore, it shall be our duty as union members to purchase union-made goods and patronize union shops and business establishments whenever possible to do so.

So with these aims and principles in mind, we the Carpenters of the vicinity of North Puget Sound affiliate ourselves into an organization that shall be known as Local Union 70 of the United Brotherhood of Carpenters and Joiners of America, in conformity with the provisions of the Constitution and Laws of the United Brotherhood.

## **BYLAWS**

### **NAME AND TITLE**

#### Section 1

This body is chartered and known as Local Union No. 70 of the United Brotherhood of Carpenters and Joiners of America. This Local Union is organized in conformity with the Constitution and Laws of the United Brotherhood and shall have the powers and privileges of a Local Union under the Constitution and Laws of the United Brotherhood.

### **OBJECTS**

#### Section 2

The objects of this Local Union shall be to promote and protect the interest of our membership, to encourage the apprenticeship system and higher standard of skill, to reduce the hours of labor, to secure adequate pay for our work, to elevate the standard of our craft, to cultivate a feeling of friendship among the members of this Brotherhood, to assist our members in procuring employment and to protect our members by legal and proper means against any injustice that may be done to them, and to improve the moral, social and intellectual conditions of our members and all working people.

### **TERRITORIAL JURISDICTION**

#### Section 3

The territorial jurisdiction of this Local Union shall be as determined by the General President.

# **LOCAL UNION 70 BYLAWS**

## **OFFICERS OF THE LOCAL**

### Section 4

The officers of this Local Union shall consist of a President, Vice-President, Recording Secretary, Financial Secretary/Treasurer, Conductor, Warden, and three Trustees.

## **NOMINATIONS AND ELECTIONS**

### Section 5

The nomination, election and installation of officers of this Local Union shall be governed by the Constitution and Laws of the United Brotherhood.

## **DUTIES OF THE OFFICERS**

### Section 6

The duties of the Officers of this Local Union shall be as set forth in the Constitution and Laws of the United Brotherhood, as provided in these Bylaws, and as determined by this Local Union.

## **EXECUTIVE COMMITTEE**

### Section 7

(A) The Executive Committee of this Local Union shall consist of the President, Vice President, Recording Secretary, Financial Secretary, Treasurer, Conductor, Warden and three Trustees.

(B) Council representatives shall be permitted to attend Local Union Executive Board meetings with voice but no vote.

## **DUTIES OF TRUSTEES**

### Section 8

The duties of the Trustees shall be as set forth in Section 40 of the Constitution and Laws of the United Brotherhood.

## **COMMITTEES**

### Section 9

The President shall appoint all committees as may be necessary. All committees shall perform such duties as assigned to them within the time specified, and shall report in writing to the Local Union. No member shall be compelled to serve upon more than one committee at the same time. Remuneration, if any, shall be decided by the Local Union at the time members of the committees are selected. The activities of all committees shall be governed by Section 41 of the Constitution and Laws of the United Brotherhood, these Bylaws, and as the Local Union may direct. Any committee member who neglects or fails to perform any duty required by the Constitution and Laws of the United Brotherhood may be removed by the President, with the exception of members of the Executive Committee.

## **INITIATION FEES**

### Section 10

The initiation fee(s) for applicants to join this Local shall be in accordance with the Constitution and

# LOCAL UNION 70 BYLAWS

Laws of the United Brotherhood. Arrangements may be made for the payment of the initiation fee(s) in installments. Where an ex-member has violated any of the Rules and Laws of this Local Union and has been tried and found guilty of same, and where a fine has been imposed, such fine must be paid before initiation. The initiation fee for apprentices shall be as set forth in the Constitution and Laws of the United Brotherhood.

## **MONTHLY DUES**

### Section 11

(A) The monthly dues of this Local Union shall be no less than \$20 per month which must be an adequate sum to enable the Local Union to operate in an efficient, proper and solvent manner in the service and best interest of its membership. The dues shall be paid as required to the Financial Secretary of this Local Union.

(B) The monthly dues payable by members to this Local Union shall not be increased except upon approval by majority vote of the members in good standing voting by secret ballot at a general or special membership meeting after reasonable notice. All members shall be notified by mail of the date, time, place, and purpose of the vote. Furthermore, if this Local Union is or becomes affiliated with any Council of the United Brotherhood, the monthly dues payable to this Local Union must be approved by such Council.

(C) No officer or Business Representative, and no member receiving benefits of a collective bargaining agreement, shall be exempt from paying dues or fees established pursuant to Section 45 of the UBC Constitution.

## **MEETINGS**

### Section 12

(A) The regular meetings of this Local Union shall be held on the third Tuesday of each month, at 6:30 P.M. No business shall be transacted after 11:00 p.m. unless by a majority vote of the members present immediately after the reading of the Minutes.

(B) If this Local Union is or becomes affiliated with a Regional or District Council, there shall be a delegate report presented by one or more delegates from this Local Union at each membership meeting of this Local Union that directly follows a District or Regional Council delegate meeting. Each delegate report shall include the following:

1. Information regarding organizing activities of the Council, including industry targets; developments in ongoing programs; involvement of volunteer organizing committees with organizers in jobsite activities and housecalling; specific targets; number of jobsite actions; number of housecalls made to nonunion carpenters since the last report; the names of any contractors signed and the number of members brought in with that contractor;
2. Information regarding membership retention, including current number of members in Council; the number of members initiated, on withdrawal, or transferred since the last report; and the number of members brought in through organizing activities;
3. Political and legislative activities within the Council, including current legislation at the federal, state and local levels; involvement of volunteer organizing committees in the overall Council political program; and any political campaign activities, membership voter registration, membership voter education programs, and contacts with government officials;
4. Important collective bargaining developments involving the Council; and
5. Other significant issues discussed and/or action taken at the Council meeting.

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## **OFFICERS BOND**

### Section 13

Every officer, agent or employee of this Local Union who handles funds and property thereof shall be bonded through the General Office for the faithful discharge of their duties.

## **AFFILIATION WITH COUNCIL**

### Section 14

(A) This Local Union shall be bound by the Bylaws, Trade Rules, resolutions, and directives adopted by any Council with which it is affiliated. Any Bylaws of this Local Union that conflict with the Bylaws of any District, Regional or other Council of the United Brotherhood with which this Local Union is affiliated shall be void, and the Bylaws and Trade Rules of such Council shall apply, provided that such Bylaws are consistent with the Constitution and Laws of the United Brotherhood and have been properly approved. Furthermore, in the event of such affiliation, all Bylaws of this Local Union, and any changes made thereto, must be approved by any Council with which this Local Union is affiliated.

(B) Council Delegates shall be elected in accordance with the Council's Bylaws and the UBC Constitution. Council Delegates shall be elected for a term of not more than three years. It shall be the duty of the Recording Secretary of this Local Union to notify any Council with which this Local Union is affiliated, by certified mail, of the names of the elected Delegates before July 1st of each year. The Recording Secretary of this Local Union shall forward credentials of Delegate or Delegates from this Local Union to such Council properly signed by the President and Recording Secretary with the seal of the Local Union affixed.

(C) This Local Union shall pay any and all assessments and per capita taxes that are properly payable to such Council by this Local Union. Furthermore, members of this Local Union shall be obligated to pay any and all Council dues and initiation fees properly payable by members of this Local Union to any Council with which this Local Union is affiliated.

(D) All members of this Local Union, as well as applicants for membership in this Local Union, shall be bound by the Bylaws and Trade Rules of any Council of the United Brotherhood with which this Local Union is affiliated.

## **CHARGES AND TRIALS**

### Section 15

The charges and trial procedures shall be as set forth in the Constitution and Laws of the United Brotherhood.

## **ORGANIZING**

### Section 16

It shall be the continuing obligation of this Local to organize workers.

## **DISSOLUTION, LAPSE OR SUSPENSION OF LOCAL UNION**

### Section 17

If, at any time, this Local Union should withdraw, lapse, be dissolved or merged, be suspended or expelled, or otherwise cease to function as a chartered subordinate body of the United Brotherhood, all Property, Books, Charter, and Funds held by, or in the name of, or on behalf of this Local shall be forwarded immediately to the General Secretary-Treasurer for such use or disposition in the interests of the membership of the United Brotherhood as the General President in the exercise of his or her discretion

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may direct.

## **LAWSUITS AGAINST THE LOCAL**

### **Section 18**

No member fined, suspended or expelled by action of the Local Union or any Council with which this Local Union is affiliated shall file any lawsuit against the Local or Council, or the Local Union's or Council's Officers or Representatives without first exhausting all appeal remedies provided for in these Bylaws and Constitution and Laws of the United Brotherhood.

## **AMENDMENTS TO BYLAWS**

### **Section 19**

(A) Any amendments and changes to these Bylaws, outside of the twenty-one mandatory provisions, must in no way conflict with the Constitution and Laws of the United Brotherhood and must be approved by majority of the membership voting by secret ballot at a special or regular meeting upon reasonable written notice provided at least 30 days prior to such vote. Furthermore, any proposed amendment must be approved by the General Vice President before becoming law.

(B) If this Local Union is or becomes affiliated with a Council of the United Brotherhood, all proposed changes to the Bylaws or Trade Rules of this Local Union shall be referred to the Executive Committee of such Council for consideration and recommendation and must be approved by such Council, as well as by the General Vice President, prior to becoming effective.

## **MISCELLANEOUS**

### **Section 20**

(A) The fiscal year of this Local Union shall be July 1st to June 30th. All accounts shall be audited and a complete financial report be brought forth by the auditing committee no later than ninety days following the close of the fiscal year.

(B) Applicants for membership of this Local Union shall be bound by the Constitution and Laws of the United Brotherhood, the Bylaws of this Local Union, and the Bylaws of any Council of the United Brotherhood, if any, with which this Local Union is affiliated.

(C) Nothing in these Bylaws shall in any way be construed to conflict with the Constitution and Laws of the United Brotherhood.

## **SEVERABILITY**

### **Section 21**

If any Section or part of these Bylaws shall be held invalid by operation of law or by any tribunal of competent jurisdiction, the remaining Sections of these Bylaws shall not be affected thereby and shall remain in full force and effect.

## **QUALIFICATIONS FOR OFFICE**

### **Section 22**

Qualifications for officers of Local Union 70 shall be as provided in Section 31 of the Constitution of the United Brotherhood. Candidates for elective offices must have been twelve (12) consecutive months a member in good standing immediately prior to nomination in Local Union #70 and a member of the United Brotherhood of Carpenters and Joiners of America for two consecutive years and be in



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employment which qualifies him or her for membership.

### **DUTIES OF THE PRESIDENT (ADDENDUM TO SECTION 6)**

#### **Section 23**

The President shall appoint all committees and may attend all committee meetings and when so attending may act as chairman. The President may, when attending any committee, fill any vacancy by appointment of members if they be at hand to serve until the next regular meeting.

### **OFFICE OF FINANCIAL SECRETARY/TREASURER (ADDENDUM TO SECTION 4)**

#### **Section 24**

The offices and duties of Financial Secretary and Treasurer shall be combined into one office titled Financial Secretary/Treasurer. As per the Constitution of the United Brotherhood all officers terms of office shall be three years or until their successors are elected, qualified and installed.

By virtue of office, the Financial Secretary/Treasurer shall be a standing delegate to all Organizations, Councils and Agencies, and functions thereof, that Local Union #70 remains affiliated with. In addition, the Financial Secretary/Treasurer shall be a standing delegate to all United Brotherhood of Carpenters and Joiners of America's International Conventions. The status of the Financial Secretary/Treasurer as an Automatic Delegate must be made a matter of record at the time of nominations and elections. The notices of nominations and elections and the ballot, must advise the members that the candidate elected to the office or position will be a delegate, per Section 31-J of the Constitution and Laws of the United Brotherhood of Carpenters.

### **AT LARGE EXECUTIVE COMMITTEE MEMBERS (ADDENDUM TO SECTION 7)**

#### **Section 25**

In addition to the officers of Local Union #70, there shall be three At Large positions on the Executive Board. At Large One shall be filled by a Local Union #70 member residing in Whatcom or San Juan County. At Large Two shall be filled by a Local Union #70 member residing in Skagit or Island County. At Large Three shall be filled by a Local Union #70 member residing in Snohomish County. At Large members shall have voice but no vote.

### **DUTIES OF THE TRUSTEES (ADDENDUM TO SECTION 8)**

#### **Section 26**

The Trustees shall perform a monthly audit and shall report findings of said audit to the Local at the regular meeting each month.

### **EXPENSE REMUNERATION FOR OFFICERS (ADDENDUM TO SECTION 4)**

#### **Section 27**

The officers of Local Union #70 shall be provided a monthly stipend in accordance with Local Union #70 policies as approved by the membership.

# **LOCAL UNION 70 BYLAWS**

## **DUTIES OF COMMITTEES (ADDENDUM TO SECTION 9)**

### **Section 28**

In the case of a vacancy in any one of the committees the President, or on the President's approval, the elected chairman of the committee shall have the authority to fill the vacancy. In addition the following shall be standing committees:

#### **The Executive Committee**

A) The Executive Committee shall have the authority to make temporary decisions concerning business within the Local Union when action by the Local Union at a regular meeting cannot be had in time in accordance and subject to the requirements of the UBC Constitution.

B) Any contingency fund, segregated fund or designated fund, maintained by Local Union #70 shall be managed by the Executive Committee in accordance with Section 54 of the United Brotherhood of Carpenters Constitution.

#### **The Bylaws Committee**

The Bylaws Committee shall consist of all members of the Executive Committee and any additional members appointed by the President.

#### **The Volunteer Political Committee**

The Volunteer Political Committee shall be appointed by the President and shall be responsible for making recommendations to the membership for political endorsement and donations.

## **LOCAL UNION MEETING QUORUM (ADDENDUM TO SECTION 12)**

### **Section 29**

Seven (7) members shall constitute a quorum. All members shall be notified by first class mail of any special or special called meetings; notice shall give the purpose, place, date and time of the meeting for a regular or special called meeting.

## **DELEGATE OBLIGATIONS (ADDENDUM TO SECTION 14 B)**

### **Section 30**

(A) All Delegates elected to represent Carpenters Local Union #70 at the various councils this organization is and remains affiliated with shall act as standing delegates to all functions of same. Three Alternate Regional Council Delegates shall be elected to serve in the place of any Regional Council Delegate that is unable to attend a meeting. In addition, any Local Union #70 member that meets the qualifications for delegate per Section 31 D of the Constitution shall be eligible to serve as an appointed alternate to other applicable functions, with the exception of the United Brotherhood of Carpenters General Convention, when an elected delegate, is unable to attend. The number of Alternate Delegates shall not exceed the number of Regular Delegates, and in any event shall not exceed three (3).

(B) Delegates will receive compensation for meeting attendance and travel, lodging meals and parking expenses in accordance with properly adopted Local Union #70 policies and procedures. None of the delegates who are full-time employees of the Pacific Northwest Regional Council of Carpenters shall receive any compensation for attending delegate meetings during regular business hours.

(C) As per Section 32 of the Constitution any Delegate of this Local Union failing to attend its regular and special called Local Union meetings shall upon the third (3rd) offense, provided they are successive and without satisfactory excuse being presented, shall be declared vacant by the President and the

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membership notified at the next regular meeting.

### **MISCELLANEOUS CONDITIONS II (ADDENDUM TO SECTION 20)**

#### **Section 31**

(A) All members of the United Brotherhood shall conform strictly to all requirements of these Bylaws and Trade Rules of Local Union #70 and they shall be given all the rights and privileges and protection guaranteed under the Constitution of the United Brotherhood.

(B) If any change is made in the Constitution and Laws of the United Brotherhood of Carpenters and Joiners of America or the Pacific NW Regional Council of Carpenters Bylaws which invalidates any part of these Bylaws such change shall automatically become a part of these Bylaws.

### **QUALIFICATIONS FOR MEMBERSHIP & ADMISSION OF MEMBERS**

#### **Section 32**

Qualifications for membership, admission of members to Local Union # 70, and qualification for apprenticeship shall be governed by and in compliance with Section 42, 43 and 44 of the Constitution of the United Brotherhood of Carpenters and Joiners of America, the Bylaws of the Pacific Northwest Regional Council of Carpenters and the J.A.T.C. State approved standards.

### **LOCAL UNION DUES (ADDENDUM TO SECTION 11)**

#### **Section 33**

Any member who owes Local Union #70 two (2) months dues shall be notified in accordance with Section 45, Paragraph K of the Constitution of the United Brotherhood of Carpenters and Joiners of America and as per Paragraph N shall be assessed an additional five (\$5.00) dollars for said notice.

Any member who owes Local Union #70 three (3) months dues shall be notified in accordance with Section 45, Paragraph K of the Constitution of the United Brotherhood of Carpenters and Joiners of America and as per Paragraph N shall be assessed an additional five (\$5.00) dollars for said notice.

Any member who owes Local Union #70 five (5) months dues shall be notified in accordance with Section 45, Paragraph M of the Constitution of the United Brotherhood of Carpenters and Joiners of America and as per Paragraph N shall be assessed an additional five (\$5.00) dollars for said notice.

Any member paying over-the-counter Local Union dues or any other Local Union fees, assessments, etc., by check and same check is determined to be non-negotiable (i.e., non-sufficient funds, stop payment, account closed, etc.), by the Local Union's bank, shall be assessed all bank fees, plus an additional twenty-five (\$25.00) dollars. Any members seeking relief of these assessments may appeal to the Local Union Financial Secretary/Treasurer, with final appeal to be determined by the Local Union Executive Board.

### **EARLY RETIREE DUES**

#### **Section 34**

Members younger than 65 years of age, not working at the trade and receiving a pension shall qualify for reduced dues at the minimum monthly rate established in Section 45 A of the Constitution. Each month that the member works at the trade, as allowed by early retiree status, the member must pay full dues as specified in Section 11.

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## **EMPLOYMENT REFERRAL PROCEDURES**

### **Section 35**

The employment referral procedures of Local Union #70 shall be through the Regional Council Central Dispatch and shall comply with the provisions of Section 46 of the Constitution of the United Brotherhood of Carpenters and Joiners of America, Section 33 of the Pacific NW Regional Council of Carpenters Bylaws and Article 5 of the Western and Central Washington Area Master Agreement, or any other agreements in effect within this jurisdiction.

## **FUNDS AND FINANCES**

### **Section 36**

All matters regarding funds and finances of Local Union #70 shall be in accordance with the Constitution of the United Brotherhood of Carpenters and Joiners of America and related Articles of these Bylaws, in addition to all Federal, State and Local Laws.

Local Union #70 will maintain a Debit/Credit card reader in the Local Union #70 Office for the purpose of conducting Local Union #70 business.

An annual audit will be performed by a Certified Public Accountant.

## **CONTINGENCY FUND**

### **Section 37**

The Local Union will maintain a Contingency Fund. This fund will be voted in by the members and funded as an assessment per Section 45.A of the Constitution and Laws of the United Brotherhood, and will be instituted upon approval of the General President. Such funds will be kept in compliance with the Constitution and Laws of the United Brotherhood of Carpenters, Regional Council Bylaws and federal, state, county and city laws. Beginning in January of each year the Financial Secretary/ Treasurer will allocate fifteen percent (15%) of all receipts as deposits into the Contingency Fund until the fund reaches \$10,000, at which no other allocations will be made into the fund until the following January unless additional allocations are recommended by the Executive Board and passed at a regular monthly meeting in a manner consistent with Section 45.A of the Laws and Constitution of the United Brotherhood of Carpenters and Joiners of America.

The membership will, by motion and majority vote, release moneys from this fund for donations to individuals, institutions, and charitable organizations. The Executive Committee will keep the membership apprised at each Local Union meeting of any allocations from the fund and, whenever possible, upcoming anticipated recipients from the fund in a manner consistent with Section 45.A of the Laws and Constitution of the United Brotherhood of Carpenters and Joiners of America.

All Motions for donations from the contingency fund for any purpose will be subject to concurrence of the Trustees.

## **SEGREGATED FUND**

### **Section 38**

The Local Union will establish a Segregated Fund not to exceed \$10,000 per year. This fund will be voted in by the members as per Section 45.A of the Constitution of the United Brotherhood, and will be instituted upon the approval of the General President. Such funds will be kept in compliance with the Constitution and Laws of the United Brotherhood of Carpenters, Regional Council Bylaws and federal, state, county and city laws. The Financial Secretary/ Treasurer will allocate receipts for deposit into the Segregated Fund as recommended by the Volunteer Political Committee and approved by the

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membership in a manner consistent with Section 54.F of the Constitution and Laws of the United Brotherhood of Carpenters.

The membership will, with concurrence of the Trustees, by majority vote release moneys from this fund for financial support of pro-labor candidates and other labor endorsed parties as allowed by law. The Executive Committee will keep the membership apprised at each Local Union meeting of any allocations from the fund and, whenever possible, upcoming anticipated recipients from the fund.

### **APPRENTICES**

#### Section 39

Apprentice members (including all classifications) shall be governed by the Constitution of the United Brotherhood of Carpenters and Joiners of America and these Bylaws. In addition, all apprentice members shall comply with the provisions of their Joint Apprenticeship and Training Committee (J.A.T.C.) policies. Apprentices in non-compliance shall be subject to disciplinary action in accordance with provisions of the Washington State Apprenticeship and Training Council and the J.A.T.C.

### **OFFENSES, CHARGES, TRIALS, PENALTIES, APPEALS & GRIEVANCES**

#### Section 40

(A) All matters relating to offenses, charges, trials, penalties, appeals and grievances shall be conducted in accordance with the provisions of Sections 51, 52 and 53 of the Constitution of the United Brotherhood of Carpenters and Joiners of America, or the applicable collective-bargaining agreement.

(B) In addition, whenever the Constitution of the United Brotherhood of Carpenters and Joiners of America and these Bylaws provide for the imposition of a fine against any member the same may be collected by civil proceedings brought against the member provided such remedy is legally available.

### **AREA STANDARDS**

#### Section 41

Recognizing that as members we are responsible for maintaining area standards for wages, hours and working conditions in the construction industry, all members may be contacted by the PNWRCC for training and/or assignment in the Council area standards efforts.

### **MEMBERSHIP COMMUNICATION**

#### Section 42

Local Union #70 office staff will establish a website, maintain it, and modify postings as directed by the Executive Committee.

### **ELECTION CYCLE OF TRUSTEES (ADDENDUM TO SECTION 5)**

#### Section 43

Trustees shall serve three-year terms. In order to provide continuity of Local Union finances, one Trustee position shall be elected each year.